

**BYLAWS FOR
IOTA-PI ZETA OF
THE LAMBDA CHI ALPHA FRATERNITY
AT Texas Christian University**

ARTICLE I: NAME

Section 1. This body shall be officially known and designated as the Iota-Pi Zeta of The Lambda Chi Alpha Fraternity.

Section 2. This name shall be applied to the chapter at Texas Christian University located in Fort Worth, Texas.

ARTICLE II: OBJECTIVES ENUMERATED

Section 1. Objectives. The objectives of the Iota-Pi Zeta shall be:

- (a) To maintain at Texas Christian University, an undergraduate unit of The Lambda Chi Alpha Fraternity in accordance with its ideals, standards, traditions, and laws set forth in its *Initiation Ritual, Constitution, Statutory Code*, Grand High Zeta edicts, and the authorized rulings and orders of its general officers.
- (b) Particularly to build up the membership, ideals, spirit, organization, and physical equipment of this chapter so that affiliation therewith shall ever be regarded as an honor and privilege of which only the finest men are worthy.
- (c) To foster a spirit of genuine brotherhood among its members, to make welcome within its home all members and associate members in good standing of other Zetas who visit it, to do all within its power to increase the friendly bond between the chapters, to develop as much as possible a universal consciousness of fraternalism in The Lambda Chi Alpha Fraternity, to emphasize the fact that its badge and ritual are sacred, that initiate membership is for life, and that its brotherhood is universal within this membership.
- (d) To make good men great and great men excellent. We have developed a mission statement to better aim our actions towards this goal:
We are a brotherhood of gentlemen that excel in academics, athletics and in social settings. We pride ourselves in producing well-rounded men that lead with values based on the teachings of Lambda Chi Alpha.

ARTICLE III: LAWS

Section 1. Laws enumerated. Iota-Pi Zeta shall be governed by the following laws:

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| FIRST: | INITIATION RITUAL |
| SECOND: | CONSTITUTION AND STATUTORY CODE |
| THIRD: | ORDERS OF THE GRAND HIGH ZETA |
| FOURTH: | STUDENT CODE OF CONDUCT TEXAS CHRISTIAN UNIVERSITY |
| FIFTH: | CHAPTER BYLAWS |

ARTICLE IV: MEETINGS AND FUNCTIONS

Section 1. Regular Meetings. The time and place of regular meetings shall be determined by the High Alpha. The chapter shall be required to hold a minimum of two regular general fraternity meetings each month of the academic year.

Section 2. Special Meetings. Special meetings may be called by the High Alpha or by the written petition of one-third of the active membership. The entire membership must be notified at least 24 hours prior to a special meeting.

Section 3. Quorum. A majority, which is defined as 50% + 1 of the active members in good standing shall constitute a quorum at any regular or special meeting of Iota-Pi Zeta. Associate members shall be considered part of the quorum in all discussions not pertaining to those matters that are reserved to fully initiated brothers. (Such issues include but are not limited to: voting on the acceptance or dismissal of an Associate Member, voting to accept a man as an Associate Member and voting on issues relating to the Initiation Ritual).

Section 4. Who may attend. Iota-Pi Zeta business meetings are open to the public. No person under the influence of alcohol or drugs shall be permitted to attend regular or special meetings.

Section 5. Responsibility to attend.

- (a) Attendance at all regular and special meetings shall be compulsory on all members in good standing, including associate members. In order to be marked present at chapter each brother and associate member needs to "swipe in" with a TCU ID at the end of each chapter meeting.
- (b) Any chapter event that is announced (in a chapter meeting and on the calendar) by the officer in charge of the event as a "mandatory event" at least 24 hours prior to the event shall be considered compulsory for all members to attend. Failure to attend a "mandatory event" shall follow the same guidelines as missing a chapter meeting.
- (c) All decisions concerning excuses for absence from a meeting shall be made by the Executive Committee. Excuses shall be given to the High Gamma or Presiding officer if the High Gamma is not present before the absence and must be in writing. Electronic mail shall also be considered an adequate form of notice. The Executive Committee may grant an excuse after the absence in extenuating circumstances.
- (d) Fine for unexcused absences shall be in increments of \$25 (twenty five) per meeting with no limit. The High Tau and the High Gamma shall each record the names and fine amount for all such fines to each member's dues.

Section 6. Who may vote. Active members in good standing of Iota-Pi Zeta are entitled to vote on all chapter decisions. Associate members are entitled to vote on all chapter meeting decisions except where decisions regarding disassociation and initiation are being voted upon. Voting by proxy is prohibited.

Section 7. Majority. Unless otherwise specified, a majority vote shall be ample for any action of this body. Majority shall mean at least 50% +1 of the members and associate members in good standing at any properly called meeting.

Section 8. Behavior at meetings.

- (a) Disorder in a regular or special meeting shall not be tolerated.
- (b) Any member who refuses to maintain proper decorum in a chapter meeting shall be expelled from the meeting by the presiding officer and subject to proper disciplinary action. The member will be charged a \$50 fine to be added to the member dues.

Section 9. Dress at meetings.

- (a) The first and last meetings of the semester are formal chapter meetings.
- (b) Dress at Formal chapter meetings shall be at least khaki slacks, suit jacket, button down shirt, and a tie. Dress at all other chapter meetings will be defined as casual.
- (c) Those members who do not dress according to Section 8(b) of these Bylaws shall be denied entrance to the general chapter meeting and considered absent.
- (d) Guests and Alumni shall be expected to dress appropriately, but may be granted entrance at the discretion of the highest ranking officer.

Section 10. Order of business. The following will be the Order of Business at regular chapter meetings of Iota-Pi Zeta:

- (a) Opening prayer.
- (b) Formal Opening Ceremony at each formal chapter meeting.
- (c) Call to order.
- (d) Reading of minutes.
- (e) Officer's reports.
- (f) Old Business.
- (g) New Business.
- (h) Open Discussion.
- (i) Formal Closing Ceremony at each formal chapter meeting.
- (j) Adjournment.
- (k) Roll call, members will "swipe" student ID card

Section 11. Rules of order. Robert's Rules of Order shall govern the conduct of meetings of Iota-Pi Zeta. The following special rules shall be in force:

- (a) An initiated member shall be addressed as "Brother...".
- (b) An Associate Member shall be addressed as "Mister..."
- (c) An Officer shall be addressed as "Brother High Alpha", etc.

Section 12. Brotherhood events. The chapter will host and document at least two non-alcoholic brotherhood events per semester.

ARTICLE V: OFFICERS

Section 1. Officers. The High Zeta of Iota-Pi Zeta shall consist of the alumni advisor, also known as the High Pi (whose appointment is outlined in Statutory Code III-13), and the following elected officers by rank:

President	also known as the HIGH ALPHA
First Vice President	also known as the HIGH BETA
Second Vice President	also known as the HIGH THETA
Secretary	also known as the HIGH GAMMA
Treasurer	also known as the HIGH TAU
Risk Management	also known as the HIGH IOTA
Alumni Liaison	also known as the HIGH RHO
Fraternity Educator	also known as the HIGH KAPPA
Recruitment Chairman	also known as the HIGH DELTA
Ritualist	also known as the HIGH PHI
Educational Chairman	also known as the HIGH SIGMA
Social Chairman	also known as the HIGH EPSILON
Executive Committee Members at Large (2)	

Section 2. Eligibility to hold office. No member may hold a High Zeta office unless he is an active brother or duly bid associate brother in good standing and meets the requirements of Code III-5 of the *Statutory Code* prior to taking the position.

Section 3. Appointed Officers: The High Zeta of the Iota-Pi Zeta shall appoint the following officers:

- Standards Chairman
- Intramural Chairman
- Low Officers for following High Officers:
 - High Beta
 - High Theta
 - High Gamma
 - High Tau
 - High Iota
 - High Rho
 - High Kappa
 - High Delta
 - High Phi
 - High Sigma
 - High Epsilon
- “T-Shirt” Chairman

Section 3. Elections. Regular election to High Zeta offices and executive committee members at large shall be held annually during the first chapter meeting in November. Nominations will be taken two weeks before elections; in addition a chapter member may only run for two offices per election. Each nominee shall give a speech stating why he is the best candidate for the office before the brothers Iota-Pi Zeta. The High Zeta officers shall go through the Formal Installation Ceremony and also a two to three hour High Zeta Retreat.

Section 4. Vacant positions. Vacancies shall be filled in accordance with Code III-31(c) of the *Statutory Code*.

Section 5. Delegate qualifications. The Official Delegate to General Assembly, Leadership Seminar, and any other events that require an official delegate shall be elected by the undergraduate chapter and shall have at least one full year of college work before graduation and be an active member in good standing.

Section 6. Duties of the official delegate. The Official Delegate of the General Assembly, Leadership Seminar, and any other events that require an official delegate shall attend all sessions thereof and serve on committees to which he is appointed. He shall present a report to the High Zeta and then to the active chapter following his return from the assembly.

Section 7. Conference Attendance Fulfillment. The chapter will require a minimum of two brothers to attend all Stead Leadership Conferences, Conclaves, and General Assemblies. It is the officers' duties to attend or find an alternate.

ARTICLE VI: EXECUTIVE COMMITTEE

Section 1. Composition. The Executive Committee shall be composed in accordance with Code III-30 of the Constitution and Statutory Code. The two executive at large members and an alternate shall be elected by the chapter during regular elections in November.

Section 2. Powers and duties. The powers and duties of the chapter Executive Committee shall be defined in Code III-31 of the Constitution and Statutory Code of Lambda Chi Alpha.

ARTICLE VII: OTHER COMMITTEES

Section 1. Creation and organization. The High Alpha shall create committees at his discretion or upon a majority vote of the chapter. The High Beta shall organize all committees.

Section 2. Standing Committees. The standing Committees of the chapter shall be as follows:

1. Committee of Public Relations
2. Committee on Recruitment
3. Committee on Alumni Relations
4. Committee on By-Laws
5. Publications Committee
6. Committee on Finance
7. Committee on Social Affairs
8. Committee on Fraternity Education

9. Committee on Scholarship

Section 3. Appointment. The High Alpha shall appoint all members and chairpersons of all Standing and Special Committees with the advice and consent of the High Zeta. Announcement of the appointment of committees must be made at regular meeting immediately following the appointment.

ARTICLE VIII: MEMBERSHIP

Section 1. Membership requirements for all initiates. The General Fraternity is and shall remain the sole and final authority of the requisites for membership in Lambda Chi Alpha. Only the following shall be eligible for membership in Lambda Chi Alpha:

- (a) College men of good moral character whose ideals, characteristics, and attainments are such as will make them compatible, congenial, and worthy members of the fraternity, who comply with the laws of the fraternity, and who are not members of any other national general social college fraternity or any similar local general social fraternity.
- (b) All initiates, except honorary members at the time of initiation, shall be students at the college or university where a subordinate Zeta of Lambda Chi Alpha has been established. No candidate, of whatever membership classification, shall be initiated unless he shall have paid in full, twenty-one days in advance of the initiation, the initiation fee of the subordinate Zeta into which he is received. All initiation fees shall be paid in cash or money order only. He shall also have paid the Associate Member fee, all monthly dues, and any other money that he may owe to Iota-Pi Zeta.

Section 2. Voting on candidates for Associate Membership. The procedure to be used by Iota-Pi Zeta is as follows:

- (a) The High Delta will be responsible for developing criteria for Associate Membership to be passed by the active chapter by a majority vote. These criteria shall be reviewed on a yearly basis and voted on by the active chapter at the last chapter meeting of the spring semester.
- (b) The High Delta will also be responsible for creating a Recruitment Team that is filled with active members that currently live in the Fort Worth area. This Recruitment Team will vote on a potential new member to extend a "soft bid". A "soft bid" is an informal bid that can be retracted if the potential new member does not act in line with the fraternity's code of conduct. A formal vote of the chapter is required for an official bid to be given to a potential new member. This formal vote will be taken during the Formal Rush period.
- (c) A candidate for Associate Membership will be extended a bid on a positive vote of 66% of the active members present in good standing plus 1. This percentage is in accordance with Code IV-3 of the *Statutory Code*.
- (d) A candidate for Associate Membership will not be extended a bid on a negative vote of 15% of the active members present in good standing plus 1.

Section 3. Voting on candidates for initiation. The procedure to be used by Iota-Pi Zeta is as follows:

- (a) A prospective initiate's name must be proposed by one member of the active chapter and seconded by another at least three weeks before initiation and tabled for a week. The final vote on candidates for initiation shall be held at a time to be determined by the active chapter.
- (b) Favorable percentage for initiation shall be at least 66% percent of the active members present and in good standing. This percentage is in accordance with Code IV-9 of the *Statutory Code*.

Section 4. Academic requirements for membership. Each Active Member of Iota-Pi Zeta shall be required to have achieved, both during the previous grading period and cumulatively, a minimum scholastic average of 2.8/4.0 to be considered in good standing. Any member failing to meet minimum grade-point requirement will be automatically placed on Scholastic probation. The membership status (including expulsion) of each Active Member is at the discretion of the Executive Committee. Any member on Scholastic Probation shall be required to do the following:

- (a) To meet regularly with the Executive Committee/High Sigma, Educational Adviser, or other person designated by the Executive Committee, to review his academic progress and provide academic assistance; and
- (b) To attend regularly scheduled study hours, the time and place of which as determined by the High Sigma; and
- (c) Not attend Chapter functions that the Executive Committee feels would interfere with his academic progress; and
- (d) To furnish proof to the Executive Committee in the form of a transcript or other statement from the institution, that his scholastic average entitles him to be removed from probation.

Additionally, any member on academic suspension shall be required to do the following:

- (e) To complete six (6) hours of community services; and
- (f) Not able to bring guest(s) to any Social Event that is an Iota-Pi Zeta event

Section 5. Academic requirements for initiation. Each Associate Member, in order to be eligible for initiation, is required to achieve and maintain a 2.8/4.0. Any Associate Member that does not meet minimum grade-point requirement shall:

- (a) Be placed on Scholastic Probation and subject to the sanctions listed in Section 4(a-d) of these By-laws.

- (b) Not be considered for initiation until he is able to furnish proof to the Executive Committee in the form of a transcript or other statement from the institution, that his scholastic average is at least 2.8/4.0.
- (c) If an Associate Member cannot mathematically achieve a 2.8/4.0 scholastic average, the Associate Member will not be rolled over to the next semester.

ARTICLE IX: INITIATION

Section 1. Time. Regular initiations shall be held as soon as possible and convenient after Associate Member education is completed. The time and date of the Ritual shall be decided at the High Zeta retreat.

Section 2. Manner of Initiation. Iota-Pi Zeta shall initiate only in accordance with the laws and practices of the General Fraternity.

Section 3. Compulsory Attendance. Every active member shall be required to attend and participate in the Ritual Exemplification Ceremony. Any member not attending the Ceremony shall be subject to a minimum fine of \$300.00 per degree absent.

Section 4. Conduct. Any member not exhibiting an attitude of proper conduct shall be subject to discipline at the discretion of the Executive Committee. Assault of any kind and/or alcohol/drug usage and any hazing incidents will not be tolerated and punishable with expulsion.

ARTICLE X: FINANCES

Section 1. Dues. The structure of payment is as follows:

- (a) Each active member is required to pay \$1050 per semester, Fall and Spring. Dues shall be paid by the first day of school each semester. Should a member not be able to make such payment, he shall request a payment plan from the Executive Committee. A member shall be fined \$25 if his check is returned to Iota-Pi Zeta for any reason.
- (b) Each Associate Member/Initiate is required to pay \$1450 per semester, Fall and Spring. Dues shall be paid by the first day of school each semester. Should an Associate Member/Initiate not be able to make such payment, he shall request a payment plan from the Executive Committee. A member shall be fined \$25 if his check is returned to Iota-Pi Zeta for any reason.
- (c) A contract, that shall be given to a payment agency, must be signed before the payment plan is to be set in action. A payment plan can be paid in the interval of 20% (twenty percent) per month and must be paid in full prior to the first day of scheduled classes for the next semester.
- (d) If no payment plan has been requested and the Associate member/initiate or Active member has not paid the dues outstanding thirty (30) days after the invoice is sent out (via email), a fine of \$70 per week will be assessed until the dues are paid.

- (e) For all Active and Associate members, fall bills will be billed on August 1 and shall be considered past due on September 1st. For newly accepted Associate members, the first invoice shall be sent out the day after accepting a bid and shall be considered past due 30 (thirty) days after the dues are sent to the Associate members.
- (f) Active members and Associate members are responsible for giving the High Tau the correct email address that the member wishes the invoice be sent to before August 1st for the fall semester and January 1st for the spring semester.
- (g) In addition, both active and associate members will be assessed an additional fee to the sinking fund for the construction of the new chapter room. This fee will be an extra \$50 per semester.

Section 2. Budget. The budget of Iota-Pi Zeta shall be prepared by the Executive Committee and proposed to the active chapter in the first business meeting of any semester and approved by the third business meeting.

Section 3. Reserve Fund. The amount of \$2.50 per man per month shall be added to the Reserve Fund, which shall be used only for purposes specified in Code V-6 of the *Statutory Code*. This amount will be due by the active chapter to the Reserve Fund on the 15th day of the first month for the Fall and Spring semesters only.

Section 4. Association and Initiation fee. The Association fee and Initiation fee shall be equal to the amount listed in Codes V-3 (b. and c.) of the *Statutory Code*. This fee is not additional to what has been stated in the previous Article X Section 3.

Section 5. Procedure for disbursement of funds.

- (a) All amounts expended must be within the approved budget, and approved by the officer under whose budget the amount is to be applied.
- (b) Failure by any officer to not follow proper procedures regarding expenditures may result in that officer having to pay for such expenditures by the said officer.
- (c) All expenditures must be evidenced with a printed detailed receipt provided to the High Tau. Any expenditure over \$500 must be approved by two officers, and the check must be signed by both, one being the High Tau.

Section 6. Financial Accountability.

- (a) The High Tau shall present a written financial report once a month, regarding the prior monthly expenditures of all funds as well as the status of chapter accounts.
- (b) The past due amount owed by individual members and their standing in the chapter shall be posted on the meeting room door prior to and throughout the duration of the chapter meeting.

ARTICLE XI: DISCIPLINE OF THE INDIVIDUAL MEMBER

Section 1. Offenses defined. Each member of Iota-Pi Zeta shall abide by the Laws of the Fraternity as defined in Article I, Section 3 of the *Constitution*, the by-laws of this Chapter, acts of this Zeta, and acts of this Zetas' Executive Committee and Officers as provided for by said by-laws. A member in violation of any of these laws is subject to disciplinary procedures and penalties as stated by the *Constitution* and laws of Iota-Pi Zeta.

ARTICLE XII: CONFLICTS WITH THE *CONSTITUTION AND/OR STATUTORY CODE*

Section 1. Adjusting conflicts with the *Constitution* and/or *Statutory Code*. All bylaws that are in conflict with the *Constitution*, the *Statutory Code*, or orders of the Grand High Zeta are automatically deemed null and void.

ARTICLE XIII: AMENDMENTS

Section 1. Amendments to the by-laws. Amendments to these By-laws must lay on the table for one week. A two-thirds vote shall be required for the proposed amendment to be entered into the chapter by-laws.

ARTICLE IX: HOUSING

Section 1. On-Campus House. During Sophomore year all active brothers of Lambda Chi Alpha who academically qualify are required to live in the on campus fraternity house or face disciplinary action from the Executive Board. The residents of the on-campus house shall be ranked based on GPA, with the highest GPA getting the first option. Initiated upperclassmen have priority over all Sophomores.

Section 2. Required Officers. The following offices are required to live in the on-campus house:

1. High Alpha
2. High Beta
3. High Rho
4. High Tau
5. High Theta
6. High Delta
7. High Kappa

Low Officers are not permitted to replace the above High Officers in the house.

Certification:

Approved by the active chapter on _____1/21/2018_____.

These bylaws shall be in effect upon approval of the Grand High Pi.

Lambda Chi Alpha
Iota-Pi Zeta

By: _____

Charlie Hunt

Its: High Alpha (President)

By: _____

Richard Craig

Its: High Pi (Alumni Advisor)