

# Sigma Phi Lambda

Written in the Spring of 2021, adapted from the Chapter Bylaws and National Constitution revised in the Fall of 2020

*\*denotes TCU-specific requirements*

## ARTICLE I - NAME AND AFFILIATION

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- Section 1.** The official name of this organization is Sisters for the Lord, symbolized by the Greek letters Sigma Phi Lambda (referred to as Phi Lamb). TCU Phi Lamb is the Alpha Sigma Chapter of Sigma Phi Lambda and was founded in the Fall of 2017 by Brooke Morrissy, Jessica Harper, Jordan Cole, Jordan Waters, and Olivia Owens.
- Section 2.** TCU Phi Lamb is affiliated with and governed by the Sigma Phi Lambda National Organization.

## ARTICLE II – PURPOSE AND ACTIVITIES

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- Section 1.** The purpose of Phi Lamb is to glorify God by providing a source of fellowship for college women who sincerely seek to know His person, His will, and His ways. It is a non-denominational organization of sisters where fellowship with our most high God is fostered by growth in unity with one another.
- Section 2.** TCU Phi Lamb provides college women with weekly meetings that include worship, encouragement, fellowship, and accountability, as well as weekly prayer groups, social events, philanthropy, and service events. This sorority provides an alternative to Panhellenic sororities, and is not presently, nor will it ever be Panhellenic.
- Section 3.** TCU Phi Lamb is open to all undergraduate women enrolled full-time at Texas Christian University.

## ARTICLE III – MEMBERSHIP AND DUES

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- Section 1.** *\*Texas Christian University non-discriminatory clause and membership inclusiveness statement:*
- TCU Sigma Phi Lambda will not restrict membership to a student based on their age, race, color, religion, sex (including sexual harassment and sexual violence), sexual orientation, gender\*, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, veteran status and any other basis protected by law.
- \*Because of the nature and purpose of Sigma Phi Lambda, the organization reserves the right to gender discriminate and limit membership to females only. Each Sigma Phi Lambda chapter is ensured this right to gender discriminate under a federal group exemption, section 501(c)7.*
- Section 2.** Baseline Member Requirements
- a. **Undergraduate**
- i. *\*Be enrolled in a minimum of six (6) credit hours per semester each semester of membership.*
  - ii. *\*Have a minimum of a 2.0 cumulative grade point average.*
- Section 3.** Active Membership Requirements
- a. **Undergraduate**
- i. *\*Maintain baseline membership requirements.*
  - ii. *Must be under the covering of or seeking a church home, actively involved in a Bible study, pay semester dues, meet meeting and special events point requirements as outlined in each semester’s Membership Attendance Agreement.*
- Section 4.** The dues for TCU Phi Lamb will be \$210 for initiated active members and \$235 for new members. Dues will be collected on the 15<sup>th</sup> day of the second month of every Fall and Spring

semester.

**Section 5.** Failure to adhere to the TCU Code of Conduct and baseline and active membership requirements may result in removal from TCU Phi Lamb.

## **ARTICLE IV – OFFICERS**

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### **Section 1.** Officer Structure

- a. President:
  - i. Organizes and presides over meetings
  - ii. \*Attends risk management training
  - iii. Supervises and coordinates all activities within and concerning the sorority
  - iv. Serves as the figurehead and public representative of Sigma Phi Lambda
- b. Vice President:
  - i. Coordinates all social activities and ensures that each reflects the original purpose of Sigma Phi Lambda
  - ii. Oversees recruitment of new members
- c. Secretary:
  - i. Maintains an accurate record of all organization meetings
  - ii. \*Maintains membership rosters on TCU Engage
  - iii. Handles room reservations
  - iv. Coordinates service projects
  - v. Establishes the calendar of events
  - vi. Records attendance at all meetings
  - vii. Is responsible for all correspondence during the year
- d. Treasurer:
  - i. Collects all membership dues for the organization
  - ii. Is responsible for maintaining financial records
  - iii. Keeps deposit and expenditure records with the financial institution that is determined by the organization
- e. Chaplain:
  - i. Oversees the spiritual growth of the sorority
  - ii. Is in charge of Sigma Phi Lambda's prayer life, devotionals, and retreats
  - iii. Coordinates praise and worship time at meetings

### **Section 2.** Election and Terms of Officers

- a. Minimum Officer Qualifications
  - a. \*Have a 2.5 GPA prior to being elected in office
  - b. \*Maintain a 2.5 GPA while being in office
  - c. \*Complete a minimum of twelve (12) credit hours prior to taking office
  - d. \*Maintain full-time student status of twelve (12) credit hours during all semesters in office by Texas Christian University's rules.
  - e. Be an active member for at least one year at the beginning of her term OR be at least a fourth-year student at the university who has been active for at least a semester at the beginning of her term.
  - f. Must abide by the National Officer Covenant established by the National Organization of Sigma Phi Lambda.
  - g. Must attend Leadership Training Retreat in the month of August prior to the start of the academic term.

- b. Officer terms extend over a full academic year, starting in May and including the summer prior to the start of the academic term.
- c. Officer elections occur in April of each year.
- d. Voting will occur via an online ballot through the OurHouse platform and will be open to all active initiated members.
- e. A candidate for a particular office must receive more than fifty percent of the votes in order to be elected. If no candidate receives more than fifty percent of the votes, a runoff will be held between the top two candidates. In the case of a tie, the current officers not running for the position in question will vote to break the tie.
- f. If the removal of an officer is warranted for misconduct outlined by the Sigma Phi Lambda National Constitution or determined by the Board of Directors, the Alumnae Council, Regional Director, and Board of Directors will vote on the removal of the officer and the chapter will be placed immediately on probation so that national leadership may oversee the transition of the officer(s).

## **ARTICLE V – FACULTY ADVISOR**

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**Section 1.** A chapter of Sigma Phi Lambda must have at least one faculty advisor who will be present and active in Sigma Phi Lambda activities or as required by the University. In the event that an advisor position is vacated, the elected officers will identify, interview and select a replacement.

**Section 2.** Faculty Advisor Responsibilities:

- a. \*Attend at least one meeting or event per semester and be available to the Executive Board by email or meeting as necessary.
- b. \*Provide continuity as student leadership changes from year to year.
- c. \*Sign or cosign appropriate university forms (for national or locally affiliated organizations, as necessary.)
- d. \*Attend a required and state mandated advisor training through the Office of Student Organizations.

## **ARTICLE VI – MEETINGS**

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**Section 1.** TCU Phi Lamb will have:

- a. \*At least one formal meeting at the beginning of each semester for the purpose of introducing officers, informing new members, and general information sharing.
- b. Weekly chapter meetings occurring on Monday nights at 8:15 pm.
- c. Weekly new member meetings, with meeting dates and times to be determined by the officer board each semester.
- d. Weekly prayer groups, with meeting dates and times to be determined by the Chaplain each semester.
- e. Weekly officer meetings, with meeting dates and times to be determined by the officer board each semester.
- f. Other events throughout the year, including but not limited to service projects, alumnae events, philanthropy, socials, outreach, Mom's/Dad's Weekends, sisterhood events, worship nights, prayer events, and formals.

**Section 2.** All other communication outside of meetings should occur through the chapter communications platform known as OurHouse.

## ARTICLE VII – AMENDMENTS AND RATIFICATION

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**Section 1.** \*Any member can bring forth a written proposal to amend the constitution and present it to the organization’s officers. All members should be made aware of the proposed amendment for individual consideration.

**Section 2.** The passage of a successful amendment rests on approval of the Regional Director and/or the Alumnae Council.

## ARTICLE VII – HAZING

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**Section 1.** \*TCU Phi Lamb commits to upholding the TCU ban on hazing, defined in its Code of Student Conduct (section 3.2.2), and will take appropriate disciplinary action against groups or individuals found to have violated the Code.

**Section 2.** \*TCU Phi Lamb defines hazing as any action taken or situation created, intentionally, whether on or off the campus, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include any act of personal servitude; paddling in any form; creation of excessive fatigue, physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities; late work sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of TCU. Hazing under the statute means any intentional, knowing, or reckless act occurring on or off the campus of an educational institution, by one (1) person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are, or include, students in an educational institution. The term hazing under the statute includes but is not limited to offenses that subject the student to an unreasonable risk or harm or that adversely affect the mental or physical health or safety of the student.

**Section 3.** \*Individuals within TCU Phi Lamb as well as the organization itself may be found in violation. Investigations and/or sanctioning of individual hazing offenses will be conducted in collaboration with the office of Campus Life. Individuals who have firsthand knowledge of hazing, including those being hazed, are required by law to report that knowledge to appropriate University officials. Any student who has been hazed or thinks he/she is going to be hazed should report such actions to the University Hazing Hotline at 817-257-HAZE (4293), the Office of Student Organizations, Office of Campus Life or the Vice Chancellor for Student Affairs.

## ARTICLE IX – Appointed Officers

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**Section 1.** The **President** shall oversee the following appointed officers:

- a. *New Member Educators* - The new member educators are responsible for organizing the requirements of new members, including new member meetings, new member retreat, and the integration of the new member into the goals and person of Sigma Phi Lambda.
- b. *Alumnae Representative* – The alumnae representative works with the president to plan and execute communication and events with the chapter’s alumnae.
- c. *Social Media Appointed Officer* – The social media appointed officer is responsible for the activity on all the chapter’s social media accounts.
- d. *Independent Greek Council Representative*- The Representative for the Independent Greek Council is responsible for attending IGC meetings with the President in order to collaborate with the other organizations in order to better the council.
- e. *Religious and Spiritual Life Representative*- The Religious and Spiritual Life Representative will attend monthly meetings with RSL in order to communicate the chapter’s activities and spiritual growth along with the other RSL organizations.

- f. Scholarship Appointed Officer – The scholarship appointed officer is responsible for monitoring the academic success of the chapter in accordance with the University’s accreditation process.

**Section 2.** The **Vice President** shall oversee the following appointed officers:

- a. Recruitment Appointed Officer- The recruitment appointed officer is responsible for planning and executing all recruitment-related activities that occur before and during the week of recruitment.
- b. Merchandise Appointed Officer - The merchandise appointed officer works with the vice president to coordinate the design, purchase, and distribution of all the chapter’s merchandise.
- c. Social Appointed Officer – The social appointed officer works with the vice president to help plan and execute all social activities for the chapter.

**Section 3.** The **Secretary** shall oversee the following appointed officers:

- a. Community Service Appointed Officer- The community service appointed officer works with the secretary to plan and organize community service events for the chapter.
- b. Attendance Appointed Officer- The attendance appointed officer works with the secretary to help gather attendance from meetings, prayer groups, and other events and reaches out to members who are missing meetings/events.

**Section 4.** The **Treasurer** shall oversee the following appointed officers:

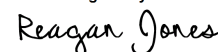
- a. Philanthropy Appointed Officer – The philanthropy appointed officer works with the treasurer to plan and organize events that benefit our national philanthropy, World Vision.
- b. Historian- The historian works to capture moments from the chapter’s events and upload them for the members to receive.

**Section 5.** The **Chaplain** will oversee the following appointed officers:

- a. Edification Appointed Officer - The edification appointed officer works to encourage the members and celebrate important times in their lives.
- b. Worship Appointed Officer – The worship appointed officer works with the chaplain to plan and lead worship each week at chapter.
- c. Outreach Appointed Officer – The outreach appointed officer works with the chaplain to plan and organize outreach events designed to share the love of Christ with others on our campus.

**President:**

Reagan Jones

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 Signature


4/15/2021

Printed name

Date

**Vice President:**

Sam Newcomb

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 Signature

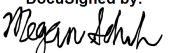
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Date

**Secretary:**

Megan Schuh

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 Signature

4/17/2021

Printed name

Date

**Treasurer:**  
Victoria Rodriguez

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*Victoria Rodriguez*

4/16/2021

Printed name

Signature

Date

**Chaplain:**  
August Harper

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*August Harper*

4/15/2021

Printed name

Signature

Date

**Chapter Advisor:**  
Crystal Page

DocuSigned by:  
*Crystal Page*

4/23/2021

Printed name

Signature

Date